

17th ANNUAL GIBSONS FALL FAIR

Vendor Application Form

Location	Quality Garden & Pet 325 Pratt Road, Gibsons
Date & Time	Saturday October 7 th , 2017 - 10am - 5pm Sunday October 8 th , 2017 - 10am - 4pm
Cost	6' space - \$50 8' space - \$65
Contact Info:	Darren Wheeler - 604-989-0947 Jacky Scott - 604-886.3963

Contact Name:
Business Name:
Address:
Phone:
Email:
Website / Facebook Page:
Describe your product(s):

I wish to apply for one of the following tables sizes:

\$50 - 6' space \$65 - 8' space

I am paying via:
 cash cheque (payable to Jacky Scott)

e-transfer to: gibsonsfallfair@gmail.com

Full payment must be received by September 1st, 2017 to secure your space.

There will be a limited number of entries per medium, so get your application in early to avoid disappointment.

Please return this form with samples / photos of your products (if not know to us), and table fee to:

Gibsons Fall Fair - 2225 Oldershaw Rd. Roberts Creek, BC V0N-2W5

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Event Info & `the fine print`

Location	Quality Garden & Pet 325 Pratt Road, Gibsons
Date & Time	Saturday October 7 th , 2017 - 10am - 5pm Sunday October 8 th , 2017 - 10am - 4pm
Set Up Times	Friday October 6 th - 12pm - 6pm Saturday October 7 th - 8am - 9:30am
Contact Info:	Darren Wheeler - 604-989-0947 Jacky Scott - 604-886.3963

- Vendors should be here at least 15 minutes prior to opening. All vendors should be ready to do business at 10am sharp each day. This is a **2 day event**, and unless prior arrangements are made, vendors are **required** to be set up both days of the fair. Should you choose to pack up early or show up for only one day, please be aware that you will not be asked or accepted into any future events.
- Vendors are to sell only what they have been approved for. If you wish to sell an item not previously approved, you must first speak with the Fair organizers. Fair organizers reserve the right to ask vendors to remove items that they have not been accepted for.
- Each vendor is responsible for his/her own set-up/display & cash.
- There is no seating behind the tables; please take the time to go down to Quality Farms if you can and get a good idea of the set up and what you will require for your display. Bring your own chair if you need one, but be aware that you will be sitting in front of or beside your table. Your chair should you wish to bring one, should not be so large as to impede the flow of visitors.
- There is to be NO set up of displays and / or product in the walkways between tables.
- Space requests will be accepted, but not guaranteed. They will be assigned on a first come first serve basis once payment has been received.
- Each vendor takes full responsibility for items left on site. It is understood that goods are left at your own risk.
- **Please be aware that Quality Garden & Pet is open for business during the Fair. Once vehicles have been unloaded, vendors are kindly asked to remove their vehicles from the parking lot. Every year the majority of the parking spaces in the parking lot and on the road right out front were occupied by vendors vehicles. This meant some shoppers were having to park up to 4 blocks away. This costs both Quality Garden & Pet and you, the vendors valuable business. Removing your vehicles from the parking lot will allow shoppers to utilize the parking spaces. Please try to park up or down Pratt road and be mindful of neighbours driveways and the bus stops. Please note: THERE IS NO PARKING IN OR IN FRONT OF THE LOADING BAY AREA OF QUALITY GARDEN & PET.**
- Washrooms are provided for vendors & customers, in the parking lot, they will be located across from the main entrance to the greenhouse. The washroom inside Quality Garden & Pet IS NOT to be used as their septic system is not designed to handle 2 days of heavy use.
- A concession stand by the Lions Club will be available for food and drink. This is not provided free of charge with the exception of a coffee ticket provided on Saturday morning. You can pick this up from Darren Saturday morning if you did not previously receive one, not at the concession trailer.
- Guilds, groups, clubs & general exhibitors: Your set up & break down will be the same as for the crafters and please make sure that someone is manning your display at all times, as we cannot be held responsible for untended displays. Please also remember not to set up sales positions, such as cookie sales, at the main entrance, as this becomes intimidating to potential shoppers.

- Please remember that this is a greenhouse with a gravel floor. Organizers cannot be responsible for, or regulate the dew factor or the amount of dust that might come up from many people shopping your wares! The greenhouse vents and sides can be opened as the sun comes up to let any condensation and excess heat out and to keep the air fresh and the venue well ventilated. If you have sensitive wares, such as cards or clothing, please be aware of this...you will need to cover or pack them up at night.

- **Raffle Donations**

We will be asking each vendor to donate an item at their discretion, for a gift basket(s) that are prepared by St. Mary's Auxiliary to be used as a door prize. Money raised from the tickets sold for door prizes is donated to St. Mary's Hospital Auxiliary. Please drop your item off with Darren, or have one ready when the collection basket comes around.

- **Gilded Goddess Award**

This coveted beauty will be awarded on Saturday morning. She will adorn the table that is deemed 'Most Creative Display', and you will get to show her off for the entire weekend, to the envy of all others!